

Access and Admission to the MUDIC

Admission requirements

To apply for a place on a University Master's degree it is necessary to have a homologated degree:

- + Bachelor, engineer, architect.
- + Degree qualification of the new study structure that will be taught within the framework of the European Higher Education Area.

Access to the University Master's programme is also possible with the title of:

- + 3 year degree diploma, technical engineer, technical architect. In these cases the title that will be obtained will not give access later to a doctorate programme.

Access with a foreign university title

People with a foreign degree can access a University Master's Degree, provided they obtain the prior approval of a degree that allows them access or, without homologation, with the prior verification that these studies accredit a level of education equivalent to the state titles of degree and that enable, in the country where the degree was issued, to access master's studies. The request for recognition of the level of training must be accompanied by the following documentation at the time of requesting access:

STUDENTS WITH FOREIGN DEGREES FROM COUNTRIES THAT ARE NOT MEMBERS OF THE EU

Documentation

1. University degree legalized through diplomatic channels

The legalization through diplomatic channels of the academic qualifications is mandatory for all foreign degrees attending the following conditions:

1.1. Documents issued in countries that have signed the Hague Convention of October 5, 1961: it is enough with the sole legalization or apostille of The Hague (abbreviated legalization). Each country issues the seal through a specific body, such as the Ministry of Foreign Affairs.¹

The countries that have signed the Hague Convention are: Andorra, Netherlands Antilles, Antigua and Barbuda, Argentina, Armenia, Aruba, Azerbaijan, Australia, Bahamas, Barbados, Belize, Belarus, Bosnia-Herzegovina, Botswana, Brunei-Darussalam, Cape Green, Colombia, South Korea, Costa Rica, Dominica, Ecuador, El Salvador, United States of America, Russian Federation, Fiji, Georgia, Grenada, Honduras, Hong Kong, India, Iceland, Marshall Islands, Mauritius, Niue Island, Cook Islands, Israel, Japan, Kazakhstan, Kyrgyzstan, The Grenadines, Lesotho, Liberia, Macau, Macedonia, Former Yugoslav Republic of Macedonia, Malawi, Mexico, Moldova, Monaco, Mongolia, Montenegro, Namibia, New Zealand, Oman, Panama, Peru, Dominican Republic, Samoa, Saint Kitts and Nevis, San Marino, Saint Vincent and Grenadines, Saint Lucia,

São Tomé and Príncipe, Serbia, Seychelles, South Africa, Suriname, Swaziland, Tonga, Trinidad and Tobago, Turkey, Ukraine, Uzbekistan, Vanuatu and Venezuela.

1.2. Documents issued in countries that have signed the Andrés Bello Agreement: it is necessary to obtain legalization through diplomatic channels; three stamps will be needed: the Ministry of Education of the country issuing the title, the Ministry of Foreign Affairs of the country in question and the Spanish diplomatic or consular representation in the country issuing the title¹.

The countries that have signed the Andrés Bello Agreement are: Argentina, Bolivia, Colombia, Cuba, Chile, Ecuador, Spain, Mexico, Panama, Paraguay, Peru, Dominican Republic and Venezuela.

¹In the event that the country has signed both agreements (the Hague Convention and the Andrés Bello Agreement, such as Panama and Venezuela), any of the two legalizations will be valid.

1.3. Countries that have not signed any of these agreements will have to legalize the diplomas with the stamp of the Ministry of Foreign Affairs, the Ministry of Education and the embassy or consulate of Spain in their country, except for the following countries:

- + Brazil
They will have to legalize the diplomas with the seal of the Ministry of Foreign Affairs, the one of the embassy or consulate of Spain in their country, and the stamp of the University that has issued the title is accepted instead of the seal of the Ministry of Education.
- + China
They will have to legalize the diplomas with the seal of the Ministry of Foreign Affairs, the one of the embassy or consulate of Spain in their country, and the stamp of the University that has issued the title is accepted instead of the seal of the Ministry of Education (as long as it is clearly seen in the sworn translation each of the stamps that are requested).

2. Original or certified photocopy of the certificate of the academic record.

In the event that the language of the original draft of the title and/or academic record is NOT Spanish, Catalan, English, French, Italian or Portuguese, a sworn translation of the two aforementioned documents must be enclosed, which may be done:

- + By a sworn translator (authorized or registered in Spain)
- + For any diplomatic or consular representation of the Spanish State abroad
- + For a diplomatic or consular representation in Spain of the issuing country of the document

In addition, other documents that are considered necessary for the accreditation of equivalence between the training that the foreign degree provided and the one required to obtain the corresponding Spanish degree, including, if applicable, the programmes of the subjects that reflect the content and the extent to which they were completed, or the academic documentation that proves that the studies authorize in the country issuing the degree to access the master's studies.

In case there are doubts about the authenticity, validity or content of the documents provided, the necessary steps can be taken for their verification, as well as to be sent to the issuing competent authority to validate the doubtful points.

The resolution of the request for recognition of the level of training does not imply granting a university position. The granting of the place depends on the resolution of admission.

Admission to a Master's Degree does not mean recognition or approval of the previous degree, but once the studies have been completed, the master's degree obtained will have full official validity.

Academic regulations

Enrolment

Students must enrol for all the credits of the master's degree. The student must formalize the enrolment of the master within the deadlines set by ELISAVA and it is necessary to provide the originals of both the title and the certificate of the academic record with all the requirements specified above. This documentation is essential at the time of formalizing the enrolment. The acceptance of the application by ELISAVA is conditioned on the veracity of the data included in the application, the student's compliance with the requirements established in current regulations to access the master's degree through the originals of the documentation and full payment of the registration in the form and established deadlines.

Cancellation of enrolment

The cancellation of the enrolment has the same effects as if the student had not enrolled. The cancellation of enrolment does not involve the refund of the amount.

Permanence

To continue with the same studies, students must have passed, at least, 50% of the credits corresponding to the subjects of which they have enrolled in the master.

Simultaneity

Students with master's degree studies who want to start or rejoin another master's degree or a degree at UPF to study simultaneously with the previous ones have to request the concession of the simultaneity of studies.

Reincorporation

Students who have dropped out of ELISAVA because they have not formalized enrollment for two consecutive years and want to resume abandoned studies have to request their readmission, and this must be accompanied by supporting documentation of the reasons for requesting them, being an essential requirement not to have exhausted in any case the regime of permanence of the UPF.

Important statement

The courses are taught in Spanish and English (only some classes). It is essential to speak, write and understand Spanish for the correct follow-up of the University Master.

Foreign Students from non-EU countries: Study visas are authorized or denied by a commission of the Ministry of Foreign Affairs of Spain. It is the student's obligation to inform the consulates of Spain of the requirements and deadlines for obtaining the visa and submit the application in a timely manner. ELISAVA in forecast generates the admissions with sufficient time, described in this document.